



## MJC Library Services for Faculty

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<http://virtual.mjc.edu/mjclibrary>

209-575-6230

### East Campus Library Hours

Monday – Thursday      8am – 9pm  
Friday                      8am – 5pm  
Saturday                  9am – 5pm

### West Campus Library Hours

Monday – Friday              8am – 5pm  
Reference Assistance        9am – 1pm

### Loan and Reserve

- Extended loan periods
- No fines
- Daily delivery of Columbia College/intercampus library materials (online form available)
- Free interlibrary loans (online form available)
- Reserve service for books, videos, and other supplementary materials (online form available)
- Authorize others to check-out or renew library materials on your behalf

### Reference and Information

- On and off-campus access to hundreds of thousands of electronic publications via subscription databases and freely-accessible subject-specific collections. Access these resources via the MJC Library Web site.  
**<http://virtual.mjc.edu/mjclibrary/databases2.htm>**
- Faculty Resources Page  
**[http://virtual.mjc.edu/mjclibrary/Faculty\\_Resources/facultyresources2.htm](http://virtual.mjc.edu/mjclibrary/Faculty_Resources/facultyresources2.htm)**
- Links to academic research sites, arranged by subject.  
**<http://virtual.mjc.edu/mjclibrary/Subject%20Guides/internetlinks.htm>**
- Personalized telephone & email research assistance

### Instruction Sessions for Students

Librarians are happy to provide instructional sessions for students on various aspects of library research, including library catalogs & databases, Internet search techniques, and WWW evaluation. These sessions can take place either in a Library instructional lab or in your networked classroom, and are easily tailored to your curriculum. Schedule your session online via the Library's **Schedule A Library Instruction Session** page at **[http://virtual.mjc.edu/mjclibrary/Faculty\\_Resources/scheduleinstruction.htm](http://virtual.mjc.edu/mjclibrary/Faculty_Resources/scheduleinstruction.htm)**, or call Kathleen Ennis at 575-6409.

### Library Collection Development

The Library strives to provide a current, relevant collection for use by MJC students and faculty. Librarians rely heavily on faculty expertise for collection development. Material orders -- including books, videos, and software -- should be directed to your Division Liaison. Your liaison can provide you with catalogs and order cards. Online requests can be submitted through the Library Web site.

**<http://virtual.mjc.edu/mjclibrary/Services/suggestabook.htm>**.

## Division Liaisons

Each MJC Librarian is assigned to work with individual divisions or departments on campus. The librarian assigned to your division works with you to provide services and instruction tailored to your discipline's specific needs.

Please feel free to contact your library liaison to discuss ways we can work together to provide a broad range of resources to support our academic community.

Agriculture & Environmental Sciences	Sue Adler	adlers@mjc.edu	575-6807
Allied Health	Wendy Griffiths-Bender	griffithsbenderw@mjc.edu	575-6487
Arts, Humanities & Communications	Kathleen Ennis	ennisk@mjc.edu	575-6409
Behavioral and Social Sciences	Iris Carroll	carrolli@mjc.edu	575-6082
Business	Ellen Dambrosio	dambrosioe@mjc.edu	575-6254
Family & Consumer Sciences	Wendy Griffiths-Bender	griffithsbenderw@mjc.edu	575-6487
General College	Sue Adler	adlers@mjc.edu	575-6807
Literature and Language	Kathleen Ennis	ennisk@mjc.edu	575-6409
Physical, Recreation & Health Education	Wendy Griffiths-Bender	griffithsbenderw@mjc.edu	575-6487
Public Safety	Iris Carroll	carrolli@mjc.edu	575-6082
Science, Math, and Engineering	Ellen Dambrosio	dambrosioe@mjc.edu	575-6254
Technical Education	Wendy Griffiths-Bender	griffithsbenderw@mjc.edu	575-6487

## Other Important Library Contacts

### East Campus

Administrative Offices			575-6235
Reference & Information Desk			575-6230
Circulation Desk	Dodie Larson	larsondo@mjc.edu	575-6228
Reserve Desk	Mary Beth Gish	gishm@mjc.edu	575-6663
Instruction Sessions	Kathleen Ennis	ennisk@mjc.edu	575-6409
Interlibrary & Intercampus Loans	Mary Beth Gish	gishm@mjc.edu	575-6663

### West Campus

Reference & Information Desk	575-7762
Circulation Desk	575-7761