

Modesto Junior College Agriculture & Environmental Sciences Student Internship Resident Application



Modesto Junior College

Agriculture & Environmental Sciences

Student Internship Resident Application

2011-2012

Please Provide the Following with Your Application:

Personal Essay

Part I: Please include a brief history of your background. This can include agricultural experiences, activities, work experience, and achievements. (Limit this statement to two pages.)

Part II: State your reason for requesting residence on the Student Internship Housing. (Limit this statement to 1 page.)

Resume

Copy of Your Drivers License

All Student Interns **MUST** have a valid California Drivers License due to the operating of school machinery and school vehicles.

Copy of your High School/College Transcript

Two Current Letters of Reference

All letters must be currently dated within the last two months of the due date.

Only **ONE** letter can be from a school related reference. Additional letter must be from an alternate source (i.e., church affiliates, community organizations, etc.). No letters should be written by a relative.

Please Send Your Application to the following Address:

Mr. Mark A. Anglin, Division Dean
Agriculture & Environmental Sciences Division
Modesto Junior College
435 College Avenue
Modesto, CA 95350-5808

Application Deadline: Postmarked by Friday May 6th, 2011



May 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i> Application Deadline	<i>7</i>
<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>
Ag Staff Review Applications						
<i>15</i>	<i>16</i>	<i>17</i> Selected Applicant Interviews	<i>18</i> Selected Applicant Interviews	<i>19</i>	<i>20</i> Animal Science Golf Tournament At Stevenson Ranch	<i>21</i>
<i>22</i>	<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>
Announcement of Residents						
<i>29</i>	<i>30</i>	<i>31</i>				



WEST CAMPUS RESIDENCE AGREEMENT

School Year: 2011-2012

It is understood that the opportunity to enter into this agreement is a privilege, and not a right, of the West Campus Interns. Yosemite Community College District will provide a living space and general maintenance of the site. Utilities will also be provided. Each student is responsible for phone/internet connection, day-to-day upkeep, and neatness of their residence.

It is expected that the student will work for the MJC Agriculture Department **12 hours per week** in exchange for rent and utilities. **Hours are to be completed in a timely manner, with the student never falling more than 15 hours behind in their weekly obligation.** Time cards with the hours properly recorded must be submitted and signed off by each Unit Manager on a weekly basis. Work hours must be recorded using the time clocks located at various sites on the campuses. The weekly work obligation includes vacation periods and absences due to illness. **In the rare event that a work obligation cannot be completed, the student will be charged \$8.00/hour or \$96.00/week for their living accommodations.**

RULES AND REGULATIONS

1. Maintain a minimum 2.25 GPA and enroll in a minimum of 16 units per semester. Students must complete all Agriculture classes with a grade of “C” or better.
2. State law prohibits alcohol, drugs, and/or firearms on school property—one offense will result in the implementation of the YCCD Standards of Conduct and be cause for disciplinary action.
3. Each student’s work schedule, quality of work, and adherence to this agreement will be evaluated regularly. Performance must be satisfactory in order to maintain residency. In cases where deficiencies occur, a warning will be issued. Should the deficiency not be corrected, this agreement will be terminated and the student worker will be given two weeks’ notice to make other living arrangements. **(15-hour work deficiency will result in two-week probation.)**
4. Quiet hours—because the residences are joined by neighbors, TV, stereo, and other noise must end by 10:00 P.M.
5. No dogs or other pets are allowed on the West Campus or in any student housing.
6. Number of guests at any one time must be kept to a minimum and are forbidden after 10:00 p.m. Students having overnight guests must complete the appropriate paperwork prior to the guest’s arrival. The student must obtain approval by the Agriculture Division Office. Guests are required to obtain a parking permit if they have a vehicle.
7. Modular home must be properly maintained. **The following charges are required and must be paid in full before the student can occupy the residence. There will be “no exceptions!”**

Security Deposit (refundable)*	\$500.00
Maintenance Fee (non-refundable)	\$250.00
Key Deposit (refundable)*	\$ 25.00

*Refundable upon approval of supervising instructor.

8. Be aware that YCCD maintenance workers, YCCD Security, the MJC Agriculture Operations Manager, or Agriculture instructors may enter your modular home at any time for security or maintenance issues without prior notice.
9. Each student is responsible for garbage removal. There is a trash dumping site on the West Campus.
10. Speed limit on the West Campus is 15 MPH. Only one passenger vehicle and parking space is allowed per student. No additional trailers, campers, or cars, may be parked at the West Campus student housing area.
11. Change of assignment or change of schedule must be agreed by all involved. The Unit Manager and the Division Dean have the final say in case of disagreements.
12. No long distance telephone calls on college phones. Mail delivery should be arranged using a P.O. Box which can be rented locally. Please do not have mail sent to you at MJC or the Agriculture Division Office.
13. Students awarded a West Campus housing contract are expected to live at their assigned residence.
14. Proper equipment safety training is required before a student is allowed to operate MJC owned equipment or vehicles. **It is mandatory that every student intern enroll in AGM-214, Equipment Service and Safety course, the first semester of their first year in the program.**
15. Students may not ride as passengers on farm equipment including pick-up truck beds and tailgates.
16. Special approval is required to transport additional passengers. A copy of each student's California driver's license must be on file in the Agriculture Department Office prior to driving any vehicles.
17. MJC does not provide storage.
18. It is possible that a student may be required to move from one residence to another or one job to another during a student's residency on campus. The Agriculture Department maintains the right of housing and job site assignment.
19. It will be mandatory for every student living on West Campus to enroll in AG-349 B (Agriculture Work Experience) AND AG-305 (Supervision in Agriculture) each semester. **Student is required to attend class on a weekly basis.**
20. The maximum duration of residency on the West Campus is 4 semesters. Evaluation of student performance will be mid-semester and at the completion of the semester by the Dean and the Unit Manager.
21. The Agriculture Operations Manager (Mr. Andy Alderson) is the first-line supervisor. All student employees answer to him as well as to the instructors and college administrators.
22. It is required that all students residing on the West Campus must have in their possession at all times a valid MJC Agriculture student intern resident identification card.

Modesto Junior College

Agriculture & Environmental Sciences

Name: _____ Date: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Billing Address (If Needed): _____

City: _____ State: _____ Zip Code: _____

High School: _____ Semester/Year Planning to Enter MJC: _____

Have you applied for the STEM scholarship? ____

Please mark your top three choices in order of priority (1 to 3, 1 highest.)

____ Beckwith (Orchard & Vineyard)

____ Mechanics / Shop

____ Beef

____ Poultry

____ Dairy

____ Sheep

____ Division Office / Clerical

____ Swine

____ Floral

____ No Preference

____ Greenhouse / Nursery

Please list any MJC Staff/Students that you know:

MJC Staff Contacts:

MJC Student References:

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

List Three References:

A. **Name:** _____

Position/Title: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Business/Work Phone: _____

Email: _____

B. **Name:** _____

Position/Title: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Business/Work Phone: _____

Email: _____

C. **Name:** _____

Position/Title: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Business/Work Phone: _____

Email: _____